

Republic of the Philippines  
**VALENZUELA CITY MEDICAL CENTER**  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the VALENZUELA CITY MEDICAL CENTER in CSC website:

MARIA ESTRELLA B. LITAM, MD, MBA-H, FPPS, F  
Medical Center Chief II

Date:

SEP 06 2021

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Medical Specialist III - Full Time	MDSP3-30004- 2020	24	86742	Doctor of Medicine/ Fellow or Diplomate	12 hrs of relevant training	3 yrs. of Progressively Responsible Exp. as Med. Spec. or related exp.	RA 1080		Medical Division
2	Medical Specialist III - Full Time	MDSP3-30005- 2020	24	86742	Doctor of Medicine/ Fellow or Diplomate	12 hrs of relevant training	3 yrs. of Progressively Responsible Exp. as Med. Spec. or related exp.	RA 1080		Medical Division
3	Medical Specialist III - Full Time	MDSP3-30006- 2020	24	86742	Doctor of Medicine/ Fellow or Diplomate	12 hrs of relevant training	3 yrs. of Progressively Responsible Exp. as Med. Spec. or related exp.	RA 1080		Medical Division
4	Medical Specialist III - Full Time	MDSP3-30007- 2020	24	86742	Doctor of Medicine/ Fellow or Diplomate	12 hrs of relevant training	3 yrs. of Progressively Responsible Exp. as Med. Spec. or related exp.	RA 1080		Medical Division
5	Medical Specialist III - Part Time	MDSPT3- 30007-2020	24	43371	Doctor of Medicine/ Fellow or Diplomate	12 hrs of relevant training	3 yrs. of Progressively Responsible Exp. as Med. Spec. or related exp.	RA 1080		Medical Division
6	Medical Specialist III - Part Time	MDSPT3- 30008-2020	24	43371	Doctor of Medicine/ Fellow or Diplomate	12 hrs of relevant training	3 yrs. of Progressively Responsible Exp. as Med. Spec. or related exp.	RA 1080		Medical Division
7	Medical Specialist III - Part Time	MDSPT3- 30009-2020	24	43371	Doctor of Medicine/ Fellow or Diplomate	12 hrs of relevant training	3 yrs. of Progressively Responsible Exp. as Med. Spec. or related exp.	RA 1080		Medical Division

8	Medical Specialist III - Part Time	MDSPT3-30010-2020	24	43371	Doctor of Medicine/ Fellow or Diplomate	12 hrs of relevant training	3 yrs. of Progressively Responsible Exp. as Med. Spec. or related exp.	RA 1080		Medical Division
9	Medical Specialist III - Part Time	MDSPT3-30011-2020	24	43371	Doctor of Medicine/ Fellow or Diplomate	12 hrs of relevant training	3 yrs. of Progressively Responsible Exp. as Med. Spec. or related exp.	RA 1080		Medical Division
10	Medical Specialist III - Part Time	MDSPT3-30012-2020	24	43371	Doctor of Medicine/ Fellow or Diplomate	12 hrs of relevant training	3 yrs. of Progressively Responsible Exp. as Med. Spec. or related exp.	RA 1080		Medical Division
11	Medical Specialist III - Part Time	MDSPT3-30013-2020	24	43371	Doctor of Medicine/ Fellow or Diplomate	12 hrs of relevant training	3 yrs. of Progressively Responsible Exp. as Med. Spec. or related exp.	RA 1080		Medical Division
12	Medical Specialist III - Part Time	MDSPT3-30014-2020	24	43371	Doctor of Medicine/ Fellow or Diplomate	12 hrs of relevant training	3 yrs. of Progressively Responsible Exp. as Med. Spec. or related exp.	RA 1080		Medical Division
13	Medical Specialist II - Full Time	MDSP2-30013-2020	23	76907	Doctor of Medicine/ Fellow or Diplomate	8 hrs of relevant training	2 yrs. of Progressively Responsible Exp. as Med. Spec. or related exp.	RA 1080		Medical Division
14	Medical Specialist II - Full Time	MDSP2-30014-2020	23	76907	Doctor of Medicine/ Fellow or Diplomate	8 hrs of relevant training	2 yrs. of Progressively Responsible Exp. as Med. Spec. or related exp.	RA 1080		Medical Division
15	Medical Specialist II - Full Time	MDSP2-30015-2020	23	76907	Doctor of Medicine/ Fellow or Diplomate	8 hrs of relevant training	2 yrs. of Progressively Responsible Exp. as Med. Spec. or related exp.	RA 1080		Medical Division
16	Medical Specialist II - Part Time	MDSPT2-30025-2020	23	3845350	Doctor of Medicine/ Fellow or Diplomate	8 hrs of relevant training	2 yrs. of Progressively Responsible Exp. as Med. Spec. or related exp.	RA 1080		Medical Division
17	Medical Specialist II - Part Time	MDSPT2-30026-2020	23	3845350	Doctor of Medicine/ Fellow or Diplomate	8 hrs of relevant training	2 yrs. of Progressively Responsible Exp. as Med. Spec. or related exp.	RA 1080		Medical Division
18	Medical Specialist II - Part Time	MDSPT2-30027-2020	23	3845350	Doctor of Medicine/ Fellow or Diplomate	8 hrs of relevant training	2 yrs. of Progressively Responsible Exp. as Med. Spec. or related exp.	RA 1080		Medical Division
19	Medical Specialist II - Part Time	MDSPT2-30028-2020	23	3845350	Doctor of Medicine/ Fellow or Diplomate	8 hrs of relevant training	2 yrs. of Progressively Responsible Exp. as Med. Spec. or related exp.	RA 1080		Medical Division

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below later than **SEP 20 2021**.

1. **Letter of Intent or Application Letter;**
2. Completely filled out **Personal Data Sheet** (CS Form 212 Rev 2017);
3. **Credentials:** Photocopy of Authenticated/Certified True Copy of:

- Diploma
- Transcript of Records
- Certification of Completion of Residency Training, Diplomate or Fellow, if applicable
- Certificate of Training/Seminars Attended, if applicable

**Note: Authenticated/Certified True Copy must be presented upon submission of complete requirements**

**4. Eligibility:** Photocopy of Authenticated/Certified True Copy of:

- PRC License, Board Rating, and Board Certificate
- CSC Professional and/or Sub-professional
- Other related eligibility

**Note: Authenticated/Certified True Copy must be presented upon submission of complete requirements**

**5. Original copy of latest NBI Clearance**

**6. Photocopy of Performance Rating** in the last rating period, if applicable

**7. Photocopy of Certificate of Employment with Actual Duties and Responsibilities**, if applicable

**8. Photocopy of Birth Certificate** (PSA Copy)

**9. Photocopy of Marriage Certificate** (PSA Copy)

**QUALIFIED APPLICANTS** are advised to hand in or send through courier their application to:

Maria Estrella B. Litam, MD, MBA-H, FPPS, FPIDSP

Medical Center Chief II

Thru: Christopher B. Villafria

Supervising Administrative Officer

Padrigal St., Karuhatan, Valenzuela City

valgen\_hosp@yahoo.com/vmc\_hrd@yahoo.com

**NOTE:**

All vacant positions shall be open to all qualified applicants regardless of age, gender, civil status, disability, religion, ethnicity, social status, class, political affiliation, or other similar factors/personal circumstances which run counter to the principles of merit and fitness for the job and equal employment opportunity.

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**