



Republic of the Philippines  
Department of Health  
Metro Manila Center for Health Development  
**VALENZUELA MEDICAL CENTER**



February 23, 2022

**DIR. NOEL V. SALUMBIDES**

Director II  
Civil Service Commission – Field Office  
Department of Health  
Sta. Cruz, Manila

Dear **Dir. Salumbides**,

May we respectfully request your good office to publish the attached bulletin of vacant positions of this office.

Thank you very much.

Very truly yours,

  
**NIMFA M. PUTONG, MD, MHA, FPSMID , MPSA, FPAFP, DTMH, MCTM, FPSVI**  
Medical Center Chief II 

CBV/epc

**“PHIC Accredited Healthcare Provider”**

**“Valenzuela Medical Center... Where your health matters most”**

● Padrigal St., Karubatan, Valenzuela City 1441 ● Trunk Line: 294-67-11 loc. 134; ● Fax: 291-42-59

● URL: <http://vmmc.doh.gov.ph> ● Email: [valencu\\_hcen@deh.gov.ph](mailto:valencu_hcen@deh.gov.ph)

Republic of the Philippines  
**VALENZUELA CITY MEDICAL CENTER**  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the VALENZUELA CITY MEDICAL CENTER in website:

**NIMFA M. PUTOMG, MD, MHA, FPSMI**

Medical Center Chief II 

Date: February 23, 2022

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Administrative Officer V	OSEC-DOHB-ADOF5-30079-2004	18	45203	Bachelor's Degree relevant to the job	8 hours of relevant training	2 years of relevant experience	Career Service (Professional)	1. Organizational Commitment 2. Integrity 3. Quality Service 4. Teamwork	Office of the Center Chief
2	Administrative Officer IV	OSEC-DOHB-ADOF4-30051-2014	15	35097	Bachelor's Degree relevant to the job	4 hours of relevant training	1 year of relevant experience	Career Service (Professional)	5. Stewardship of Resources 6. Self Development 7. Attention to Communication	Finance Division

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below after than March 10, 2022.

1. **Letter of Intent or Application Letter;**
2. Completely filled out **Personal Data Sheet** (CS Form 212 Rev 2017);
3. **Credentials:** Photocopy of Authenticated/Certified True Copy of:
  - Diploma

