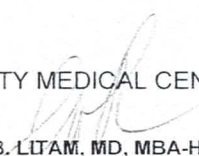


Electronic copy to be submitted to the CSC FO must be in MS Excel format

Republic of the Philippines
VALENZUELA CITY MEDICAL CENTER
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the VALENZUELA CITY MEDICAL CENTER in the CSC website:


MARIA ESTRELLA B. LITAM, MD, MBA-H, FPPS, FPIDSP
Medical Center Chief II

Date: August 26, 2020

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Attorney IV - Part Time	ATYPT4-30002-2018	23	3767950	Bachelor of Laws	8 hours of relevant training	2 years of relevant experience	RA 1080		Office of the Medical Center Chief
2	Medical Technologist V	MDTK5-30082-2014	22	66867	Bachelor's Degree In Medical Technology OR Bachelor Of Science In Public Health	16 hours of relevant training	3 yrs of relevant experience	RA 1080		Dept. of Pathology and Laboratory
3	Nurse II	NURS2-30111-2014	15	32053	Bachelor of Science in Nursing	4 hours of relevant training	1 yr. of relevant experience	RA 1080		Nursing Division
4	Radiologic Technologist II	OSEC-DOHB-RT2-30002-1998	15	32053	Bachelor's Degree In Radiologic Technology	None Required	None Required	RA 1080		Department of Radiology
5	Administrative Aide VI (Chauffeur II)	OSEC-DOHB-ADA6-30076-2004	6	15524	Elementary School Graduate	None Required	None Required	Driver's License		General Services Section
6	Cook II	COK2-30077-2014	5	14641	Elementary School Graduate	None Required	None Required	None Required		Nutrition and Dietetics Service

7	Administrative Aide III (Utility Worker II)	OSEC-DOHB-ADA3-30068-2004	3	13019	Must be able to read and write	None Required	None Required	None Required		Nutrition and Dietetics Service
8	Administrative Aide III (Utility Worker II)	OSEC-DOHB-ADA3-30070-2004	3	13019	Must be able to read and write	None Required	None Required	None Required		Nutrition and Dietetics Service

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than September 18, 2020.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Copy of certificate of eligibility/rating/license; and
4. Copy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

Maria Estrella B. Litam, MD, MBA-H, FPPS, FPIDSP
Medical Center Chief II

Thru: Esperanza P. Chiong

Administrative Officer IV

Padrigal St., Karuhatan, Valenzuela City
valgen_hosp@yahoo.com/vmc_hrd@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.