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Republic of the Philippines
VALENZUELA CITY MEDICAL CENTER
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the VALENZUELA CITY MEDICAL CENTER in the CSC website:

NIMFA M. PUTONG, MD, MHA, FPSMID

Medical Center Chief II

Date: March 21, 2022

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Competency (if applicable)	Place of Assignment
					Education	Training	Experience	Eligibility		
1	Medical Specialist II - Part Time	OSEC-DOHB-MDSP2-30046-2014	23	39227.50	Doctor of Medicine with a certificate as Fellow of the relevant specialty society and/or Diploma of the relevant specialty board	4 hours of relevant training	2 yrs. of responsible experience as Medical Specialist I or other related experience	RA 1080	1. Organizational Commitment 2. Integrity	Department of Radiology
2	Medical Officer III	OSEC-DOHB-MDOF3-30160-2020	21	62449	Doctor of Medicine	None required	None required	RA 1080	3. Quality Service Focus 4. Teamwork	Department of Pathology and Laboratory
3	Nurse III	OSEC-DOHB-NURRS3-30095-2015	17	41508	Bachelor of Science in Nursing	4 hours of relevant training	1 year of relevant experience	RA 1080	5. Stewardship of Resources 6. Self Development	Nursing Division
4	Pharmacist II	OSEC-DOHB-PH2-30101-2020	15	35097	Bachelor's degree in Pharmacy	None required	None required	RA 1080	7. Attention to Communication	Pharmacy Service

5	Respiratory Therapist II	OSEC-DOHB-RSTH2-30046-2013	14	32321	Bachelor of Science in Respiratory Therapy	4 hours of relevant training	1 year of relevant experience	RA 1080	1. Organizational Commitment 2. Integrity 3. Quality Service Focus 4. Teamwork 5. Stewardship of Resources 6. Self Development 7. Attention to Communication	Pulmonary / Respiratory Unit
6	Medical Technologist 1	OSEC-DOHB-MDTK1-30109-2014	11	25439	Bachelor's degree in Medical Technology or Bachelor of Science in Public Health	None required	None required	RA 1080		Department of Pathology and Laboratory
7	Medical Technologist 1	OSEC-DOHB-MDTK1-30045-2015	11	25439	Bachelor's degree in Medical Technology or Bachelor of Science in Public Health	None required	None required	RA 1080		Department of Pathology and Laboratory
8	Radiologic Technologist I	OSEC-DOHB-RT1-30013-2013	11	25439	Bachelor's degree in Radiologic Technology	None required	None required	RA 1080		Department of Radiology
9	Radiologic Technologist I	OSEC-DOHB-RT1-30091-2020	11	25439	Bachelor's degree in Radiologic Technology	None required	None required	RA 1080		Department of Radiology
10	Radiologic Technologist I	OSEC-DOHB-RT1-30092-2020	11	25439	Bachelor's degree in Radiologic Technology	None required	None required	RA 1080		Department of Radiology
11	Radiologic Technologist I	OSEC-DOHB-RT1-30093-2020	11	25439	Bachelor's degree in Radiologic Technology	None required	None required	RA 1080		Department of Radiology
12	Medical Laboratory Technician III	OSEC-DOHB-MLAB3-30043-2015	10	22190	Completion of a course of at least four (4) years leading to the degree or Bachelor of Science in Medical Technology or Bachelor of Science in Public Health	8 hours of relevant training	2 years of relevant experience	RA 1080 (Medical Laboratory Technician)		Department of Pathology and Laboratory

13	Medical Laboratory Technician III	OSEC-DOHB-MLAB3-30110-2020	10	22190	Completion of a course of at least four (4) years leading to the degree or Bachelor of Science in Medical Technology or Bachelor of Science in Public Health	8 hours of relevant training	2 years of relevant experience	RA 1080 (Medical Laboratory Technician)	1. Organizational Commitment	Department of Pathology and Laboratory
14	Medical Laboratory Technician III	OSEC-DOHB-MLAB3-30111-2020	10	22190	Completion of a course of at least four (4) years leading to the degree or Bachelor of Science in Medical Technology or Bachelor of Science in Public Health	8 hours of relevant training	2 years of relevant experience	RA 1080 (Medical Laboratory Technician)		2. Integrity
15	Respiratory Therapist I	OSEC-DOHB-RSTH1-30046-2020	10	22190	Bachelor of Science in Respiratory Therapy	None required	None required	RA 1080	3. Quality Service Focus	Pulmonary / Respiratory Unit
15	Social Welfare Assistant	OSEC-DOHB-SOCWAS-30125-2015	8	18998	Completion of two (2) years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional)	4. Teamwork	Medical Social Work
17	Social Welfare Assistant	OSEC-DOHB-SOCWAS-30079-2020	8	18998	Completion of two (2) years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional)	5. Stewardship of Resources	Medical Social Work
18	Social Welfare Assistant	OSEC-DOHB-SOCWAS-30080-2020	8	18998	Completion of two (2) years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional)	6. Self Development	Medical Social Work
19	Nursing Attendant II	OSEC-DOHB-NATT2-30033-2015	6	16877	Elementary School Graduate	None required	None required	None required (MC 10, s. 2013 - Cat III)	7. Attention to Communication	Nursing Division
20	Nursing Attendant II	OSEC-DOHB-30085-2014	6	16877	Elementary School Graduate	None required	None required	None required (MC 10, s. 2013 - Cat III)		Nursing Division

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than April 4, 2022.

1. **Letter of Intent or Application Letter;**
2. Completely filled out **Personal Data Sheet** (CS Form 212 Rev 2017);
3. **Credentials:** Photocopy of Authenticated/Certified True Copy of:
 - Diploma

- Transcript of Records
- Certification of Completion of Residency Training, Diplomate or Fellow, if applicable
- Certificate of Training/Seminars Attended, if applicable

Note: Authenticated/Certified True Copy must be presented upon submission of complete requirements

4. **Eligibility:** Photocopy of Authenticated/Certified True Copy of:

- PRC License, Board Rating, and Board Certificate
- CSC Professional and/or Sub-professional
- Other related eligibility

Note: Authenticated/Certified True Copy must be presented upon submission of complete requirements

5. Original copy of latest **NBI Clearance**
6. Photocopy of **Performance Rating** in the last rating period, if applicable
7. Photocopy of **Certificate of Employment with Actual Duties and Responsibilities**, if applicable
8. Photocopy of **Birth Certificate** (PSA Copy)
9. Photocopy of **Marriage Certificate** (PSA Copy), if applicable

QUALIFIED APPLICANTS are advised to hand in or send through courier their application to:

NIMFA M. PUTONG, MD, MHA, FPSMID

Medical Center Chief II

Thru: Christopher B. Villafria

Supervising Administrative Officer

Padrigal St., Karuhatan, Valenzuela City

valgen_hosp@yahoo.com/vmc hrd@yahoo.com

NOTE:

All vacant positions shall be open to all qualified applicants regardless of age, gender, civil status, disability, religion, ethnicity, social status, class, political affiliation, or other similar factors/personal circumstances which run counter to the principles of merit and fitness for the job and equal employment opportunity.

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.