

ADMINISTRATIVE ORDER NO. 23 COMPLIANCE REPORT TEMPLATE

(1) NAME OF DEPARTMENT/AGENCY/LGU: VALENZUELA MEDICAL CENTER PHYSICAL MEDICINE AND REHABILITATION UNIT

(2) SUBMITTED UPDATED CITIZEN'S CHARTER TO ARTA ON JULY 25, 2020: [] Yes [] No

(3) LIST OF ALL FRONTLINE SERVICES AND CORRESPONDING LEGAL BASIS

GOVERNMENT SERVICE	LEGAL BASIS		OFFICE/AGENCY REGULATIONS		
	Governing Law(s) (Number and Short Title) ¹	Specific Provision in the Governing Law(s) as Basis ²	Issuance/Policy Title	Date of Effectivity	Other Issuances/Policies it Effectively Repeals/Amends
Tele-Rehabilitation Consultation for Out-Patients			DOH MC 2020-0016: Guidelines on the Use of Telemedicine in COVID-19 Response	April 7, 2020	None
Rehab Consultation for Admitted Patients	Republic Act No. 2382 The Medical Act of 1959	Section 10. Acts Constituting Practice of Medicine	Physiatrist Consultation for In Patients Rev 0	March 23, 2018	None
Tele-Therapy for Out-Patients			Interim Guidelines for Physical Medicine and Rehabilitation	July 13, 2020	None

¹ Number and short title of the governing law which mandates and gives power to the agency or LGU to regulate and/or offer the service

² Cite section number and quote provision identified in the governing law

			during COVID-19 Pandemic		
Physical Therapy for Referred In- Patients	An Act Creating the Board for Physical Therapists and Occupational Therapists RA 5680	Section 12 Inhibition Against the Practice of Physical Therapy and Occupational therapy	Management of In-Patients at the Physical Medicine and Rehabilitation Rev 4	June 24, 2019	Management of In-Patients at the Physical Medicine and Rehabilitation Rev 3

(4) SERVICE INFORMATION PER GOVERNMENT SERVICE³

GOVERNMENT SERVICE: <u>Tele-Rehabilitation Consultation for Out-Patients</u>					
SERVICE INFORMATION					
LIST OF REQUIREMENTS		LIST OF STEPS AND PROCEDURES		Total Processing Time	Total Fees to be Paid
Requirement	Legal Basis	Client Steps/Procedures as indicated in the Citizen's Charter	Legal Basis		
PM&R Referral Form	None	Patient joins consultation via zoom	Interim Guidelines for Physical Medicine and Rehabilitation during COVID-19 Pandemic	1 hour	None
TOTAL				1 hour	NONE

GOVERNMENT SERVICE: <u>Rehab Consultation for Admitted Patients</u>					
SERVICE INFORMATION					
LIST OF REQUIREMENTS		LIST OF STEPS AND PROCEDURES		Total Processing Time	Total Fees to be Paid
Requirement	Legal Basis	Client Steps/Procedures as indicated in the Citizen's Charter	Legal Basis		
Interdepartmental Referral Form (2 copies)	None	Awaits consultation by PM&R	Republic Act No. 2382 The Medical Act of 1959	1 day, 1 hour and 1 day	None
Patient Health Records					
TOTAL				1 day, 1 hour and 1 day	None

GOVERNMENT SERVICE: <u>Tele-Therapy for Out-Patients</u>					
SERVICE INFORMATION					
LIST OF REQUIREMENTS		LIST OF STEPS AND PROCEDURES		Total Processing Time	Total Fees to be Paid
Requirement	Legal Basis	Client Steps/Procedures as indicated in the Citizen's Charter	Legal Basis		
PM&R Referral Form	None	Patient joins consultation via zoom	Interim Guidelines for Physical Medicine and Rehabilitation during COVID-19 Pandemic	2 hours	None
TOTAL				2 hours	None

GOVERNMENT SERVICE: <u>Physical Therapy Treatment for Referred In-Patients</u>					
SERVICE INFORMATION					
LIST OF REQUIREMENTS		LIST OF STEPS AND PROCEDURES		Total Processing Time	Total Fees to be Paid
Requirement	Legal Basis	Client Steps/Procedures as indicated in the Citizen's Charter	Legal Basis		
Interdepartmental Referral Form	None	Awaits Physical Therapy treatment	An Act Creating the Board for Physical Therapists and Occupational Therapists RA 5680	2 hours and 35 minutes	None
Patient Health Records					
TOTAL				2 hours and 35 minutes	None