

ADMINISTRATIVE ORDER NO. 23 COMPLIANCE REPORT TEMPLATE

(1) NAME OF DEPARTMENT/AGENCY/LGU: PHARMACY

(2) SUBMITTED UPDATED CITIZEN'S CHARTER TO ARTA ON JULY 25, 2020: Yes No

(3) LIST OF ALL FRONTLINE SERVICES AND CORRESPONDING LEGAL BASIS

GOVERNMENT SERVICE	LEGAL BASIS		OFFICE/AGENCY REGULATIONS		
	Governing Law(s) (Number and Short Title) ¹	Specific Provision in the Governing Law(s) as Basis ²	Issuance/Policy Title	Date of Effectivity	Other Issuances/Policies it Effectively Repeals/Amends
Dispensing of Medicines for OPD	R.A 10918 AN ACT REGULATING AND MODERNIZING THE PRACTICE OF PHARMACY IN THE PHILIPPINES, REPEALING FOR THE PURPOSE REPUBLIC ACT NUMBERED FIVE THOUSAND NINE HUNDRED TWENTY-ONE (R.A . NO . 5921) , OTHERWISE KNOWN AS THE PHARMACY LAW;	Sec 33. Filling and Partial Filling of prescription	Guidelines on Prescription Guidelines in Dispensing of Drugs and Medicines	March 17 2014 July 01 2019	Guidelines on Prescription, Rev 0 Guidelines in Dispensing of Drugs and Medicines, Rev 2

	<p>RA 9165 Comprehensive Dangerous Drugs Act</p> <p>Board Regulation no. 1 s.2014</p>	<p>Board Regulation no. 1 s.2014 Article III Section 31 Guidelines in Prescribing Dangerous Drugs</p>	<p>Guidelines in Control of Dangerous/ Regulated Drugs</p> <p>Guidelines on the Utilization of Yellow Prescription</p>	<p>May 02 2016</p> <p>May 15, 2016</p>	<p>Guidelines in Control of Dangerous/ Regulated Drugs Rev 1</p> <p>Guidelines on the Utilization of Yellow Prescription, Rev 0</p>
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(1) SERVICE INFORMATION PER GOVERNMENT SERVICE³

GOVERNMENT SERVICE: Government to Client Dispensing of Medicines for OPD					
SERVICE INFORMATION					
LIST OF REQUIREMENTS		LIST OF STEPS AND PROCEDURES		Total Processing Time	Total Fees to be Paid
Requirement	Legal Basis	Client Steps/Procedures as indicated in the Citizen's Charter	Legal Basis		
Prescription with complete information of patient	R.A 10918 AN ACT REGULATING AND MODERNIZING THE PRACTICE OF PHARMACY IN THE PHILIPPINES, REPEALING FOR THE PURPOSE REPUBLIC ACT NUMBERED FIVE THOUSAND NINE HUNDRE D TWENTY-ONE (R.A. NO. 5921), OTHERWISE KNOWN AS THE PHARMACY LAW;	Submit prescription to the Pharmacy Section.	R.A 10918 AN ACT REGULATING AND MODERNIZING THE PRACTICE OF PHARMACY IN THE PHILIPPINES, REPEALING FOR THE PURPOSE REPUBLIC ACT NUMBERED FIVE THOUSAND NINE HUNDRE D TWENTY-ONE (R.A. NO. 5921) , OTHERWISE KNOWN AS THE PHARMACY LAW;	5 minutes	Cost of the Items X Quantity (Please see attached updated pricelist)
		Pay at the Cashier, get the Official receipt and return to Pharmacy		10 minutes	
		Present the OR and get the medicines		2 minutes	
TOTAL				17 Minutes	

