



Republic of the Philippines  
Department of Health  
National Capital Regional Office  
**VALENZUELA MEDICAL CENTER**

Padrigal St., Karuhatan, Valenzuela City  
Tel. No. 294-6711 to 16, Telefax 291-4259  
Email address: *valgen\_hosp@yahoo.com*

**INVITATION TO BID**  
**PROCUREMENT OF TONER WITH FREE USE OF PRINTER**  
**PUBLIC BIDDING NO. VMC 2020-030**

1. The Valenzuela Medical Center (VMC), through the General Appropriations Act/Income CY 2019, intends to apply the sum of **Philippine Currency: ONE MILLION THREE HUNDRED THIRTY NINE THOUSAND AND FIFTY PESOS ONLY (Php1, 339,050.00)** being the Approved Budget for the Contract (ABC) for payments of the **PROCUREMENT OF TONER WITH FREE USE OF PRINTER CY 2020** under PB No. VMC-2020-030. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The VMC now invites sealed Bids from eligible Bidders for the procurement of the above-captioned package. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II, entitled "Instructions to Bidders".
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the "Government Procurement Reform Act" and is restricted to Filipino citizens/sole proprietorships, partnerships, or corporations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to Republic Act No. 5183 and subject to Commonwealth Act 138.
4. Only Bids from Bidders who passed the eligibility check will be opened. The process for the eligibility check is described in Section II of the Bidding Documents entitled, "ITB". The Bidder with the Lowest Calculated Bid (LCB) shall advance to the post-qualification stage in order to finally determine the responsiveness of the bid submission to the technical and financial requirements of the project. The contract shall then be awarded to the Lowest Calculated And Responsive Bidder (LCRB) who was determined as such during the post-qualification procedure.
5. Interested bidders may obtain further information from the VMC and inspect the Bidding Documents at the address given below from 9:00am-11:00am and 2:00pm-4:00pm starting **August 17, 2020**.
6. The VMC will hold a **Pre - bid Conference** for this bidding activity on **August 25, 2020, 10:00 am** at the Valenzuela Medical Center, Padrigal St., Karuhatan, Valenzuela City. Only those who have purchased the bidding documents shall be allowed to participate in the Pre-Bid Conference. Those who have not purchased the bidding documents may act as observers and submit written queries, subject to the guidelines as stated in the IRR of RA 9184.
7. A complete set of Bidding Documents may be purchased by interested Bidders from the address below and upon payment of a non-refundable fee in the amount of **Philippine Currency: Php 5,000.00**. The method of payment will be in cash, manager's check, bank guarantee or surety bond. The Bidding Documents shall be received personally by the prospective bidder or his authorized representative. It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity; Provided, that Bidders shall pay the non-refundable fee for the Bidding Documents not later than the submission of their bids.
8. Bids and eligibility requirements must be delivered to the address below on or before **September 08, 2020, 10:00am**, at the VMC BAC Secretariats' Office.
9. Bid Opening and Eligibility Check will be on **September 08, 2020 at 10:00am**. Bids will be opened in the presence of the Bidders' representatives who choose to attend at the address below. Late submission of bids will not be entertained. All bids must be accompanied by a Bid Security in the prescribed form, amount and validity period.
10. The Valenzuela Medical Center reserves the right to accept or reject any bid, to annul the bidding process, and to reject all Bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

BAC Secretariats' Office  
Valenzuela Medical Center  
Annex Building, 2<sup>nd</sup> Floor,  
Padrigal St., Valenzuela City  
Telefax No. 294-4625

**DONA D. SALMOS, RN, MAN**  
Chairperson  
Bids and Awards Committee

**ALL FOR HEALTH**  
TOWARDS  
**HEALTH FOR ALL**

*"Valenzuela Medical Center... Where your health matters most"*